

<input type="checkbox"/> 4.2 CORRESPONDENCE / LOCAL ADDRESS DETAILS * (Please see instruction E at the end)										
<input type="checkbox"/> Same as Current / Permanent / Overseas Address details (In case of multiple correspondence / local addresses, please fill ' Annexure A1 ')										
Line 1*										
Line 2										
Line 3	City / Town / Village*									
District*	Pin / Post Code*				State / U.T Code*		ISO 3166 Country Code*			

<input type="checkbox"/> 4.3 ADDRESS IN THE JURISDICTION DETAILS WHERE APPLICANT IS RESIDENT OUTSIDE INDIA FOR TAX PURPOSES* (Applicable if section 2 is ticked)		
<input type="checkbox"/> Same as Current / Permanent / Overseas Address details	<input type="checkbox"/> Same as Correspondence / Local Address details	
Line 1*		
Line 2		
Line 3	City / Town / Village*	
State*	ZIP / Post Code*	ISO 3166 Country Code*

5. CONTACT DETAILS (All communications will be sent on provided Mobile no. / Email-ID) (Please refer instruction F at the end)

<input type="checkbox"/> 6. DETAILS OF RELATED PERSON (In case of additional related persons, please fill 'Annexure B1') (please refer instruction G at the end)							
<input type="checkbox"/> Addition of Related Person	<input type="checkbox"/> Deletion of Related Person	KYC Number of Related Person (if available*)					
Related Person Type*		<input type="checkbox"/> Guardian of Minor	<input type="checkbox"/> Assignee	<input type="checkbox"/> Authorized Representative			
Prefix	First Name	Middle Name		Last Name			
<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			
(If KYC number and name are provided, below details of section 6 are optional)							

PROOF OF IDENTITY [PoI] OF RELATED PERSON* (Please see instruction (H) at the end)									
<input type="checkbox"/> A- Passport Number	<input style="width: 100px; height: 20px; border: 1px solid black; border-radius: 5px; margin-right: 10px;" type="text"/>					Passport Expiry Date			<input style="width: 20px; height: 20px; border: 1px solid black; border-radius: 5px; margin-right: 10px;" type="text"/> DD - <input style="width: 20px; height: 20px; border: 1px solid black; border-radius: 5px; margin-right: 10px;" type="text"/> MM - <input style="width: 20px; height: 20px; border: 1px solid black; border-radius: 5px; margin-right: 10px;" type="text"/> YY YY YY YY
<input type="checkbox"/> B- Voter ID Card	<input style="width: 100px; height: 20px; border: 1px solid black; border-radius: 5px; margin-right: 10px;" type="text"/>					Driving Licence Expiry Date			<input style="width: 20px; height: 20px; border: 1px solid black; border-radius: 5px; margin-right: 10px;" type="text"/> DD - <input style="width: 20px; height: 20px; border: 1px solid black; border-radius: 5px; margin-right: 10px;" type="text"/> MM - <input style="width: 20px; height: 20px; border: 1px solid black; border-radius: 5px; margin-right: 10px;" type="text"/> YY YY YY YY
<input type="checkbox"/> C- PAN Card	<input style="width: 100px; height: 20px; border: 1px solid black; border-radius: 5px; margin-right: 10px;" type="text"/>					Identification Number			<input style="width: 100px; height: 20px; border: 1px solid black; border-radius: 5px; margin-right: 10px;" type="text"/>
<input type="checkbox"/> D- Driving Licence	<input style="width: 100px; height: 20px; border: 1px solid black; border-radius: 5px; margin-right: 10px;" type="text"/>					Identification Number			<input style="width: 100px; height: 20px; border: 1px solid black; border-radius: 5px; margin-right: 10px;" type="text"/>
<input type="checkbox"/> E- UID (Aadhaar)	<input style="width: 100px; height: 20px; border: 1px solid black; border-radius: 5px; margin-right: 10px;" type="text"/>					Identification Number			<input style="width: 100px; height: 20px; border: 1px solid black; border-radius: 5px; margin-right: 10px;" type="text"/>
<input type="checkbox"/> F- NREGA Job Card	<input style="width: 100px; height: 20px; border: 1px solid black; border-radius: 5px; margin-right: 10px;" type="text"/>					Identification Number			<input style="width: 100px; height: 20px; border: 1px solid black; border-radius: 5px; margin-right: 10px;" type="text"/>
<input type="checkbox"/> Z- Others (any document notified by the central government)	<input style="width: 100px; height: 20px; border: 1px solid black; border-radius: 5px; margin-right: 10px;" type="text"/>					Identification Number			<input style="width: 100px; height: 20px; border: 1px solid black; border-radius: 5px; margin-right: 10px;" type="text"/>
<input type="checkbox"/> S- Simplified Measures Account - Document Type code	<input style="width: 100px; height: 20px; border: 1px solid black; border-radius: 5px; margin-right: 10px;" type="text"/>					Identification Number			<input style="width: 100px; height: 20px; border: 1px solid black; border-radius: 5px; margin-right: 10px;" type="text"/>

8. APPLICANT DECLARATION

- I/We hereby declare that the KYC details furnished by me are true and correct to the best of my/our knowledge and belief and I/we undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I/We are aware that I/We may be held liable for it.
- I/We hereby consent to receiving information from CVL KRA /Central KYC Registry through SMS/Email on the above registered number/Email address.
- I/We are also aware that for Aadhaar OVD based KYC, my KYC request shall be validated against Aadhaar details. I/We hereby consent to sharing my/our masked Aadhaar card with readable QR code or my Aadhaar XML/Digilocker XML file, along passes and as applicable, with KRA and other Intermediaries with whom I have a business relationship for KYC purposes only

Date : DD / DD - MM / MM - YY YY YY YY YY Signature / Thumb Impression of Applicant

9. ATTESTATION / FOR OFFICE USE ONLY

Documents Received Certified Copies

KYC VERIFICATION CARRIED OUT BY		INSTITUTION DETAILS	
Date	[REDACTED]	Name	SVV SHARE & STOCK BROKERS PVT LTD
Emp. Name	[REDACTED]	Code	[REDACTED]
Emp. Code	[REDACTED]		
Emp. Designation	[REDACTED]		
Emp. Branch	[REDACTED]		
[Employee Signature]		[Institution Stamp]	

General Instructions:

- 1 Fields marked with '*' are mandatory fields.
- 2 Tick '✓' wherever applicable.
- 3 Self-Certification of documents is mandatory.
- 4 Please fill the form in English and in BLOCK Letters.
- 5 Please fill all dates in DD-MM-YYYY format.
- 6 Wherever state code and country code is to be furnished, the same should be the two-digit code as per Indian Motor Vehicle, 1988 and ISO 3166 country code respectively list of which is available at the end.
- 7 KYC number of applicant is mandatory for updation of KYC details.
- 8 For particular section update, please tick (✓) in the box available before the section number and strike off the sections not required to be updated.
- 9 In case of 'Small Account type' only personal details at section number 1 and 2, photograph, signature and self-certification required.

A Clarification / Guidelines on filling 'Personal Details' section

- 1 **Name:** Please state the name with Prefix (Mr/Mrs/Ms/Dr/etc.). The name should match the name as mentioned in the Proof of Identity submitted failing which the application is liable to be rejected.
- 2 Either father's name or spouse's name is to be mandatorily furnished. In case PAN is not available father's name is mandatory.

B Clarification / Guidelines on filling details if applicant residence for tax purposes in jurisdiction(s) outside India

- 1 **Tax identification Number (TIN):** TIN need not be reported if it has not been issued by the jurisdiction. However, if the said jurisdiction has issued a high integrity number with an equivalent level of identification (a "Functional equivalent"), the same may be reported. Examples of that type of number for individual include, a social security/insurance number, citizen/personal identification/services code/number, and resident registration number)

C Clarification / Guidelines on filling 'Proof of Identity [PoI]' section

- 1 If driving license number or passport is provided as proof of identity then expiry date is to be mandatorily furnished.
- 2 Mention identification / reference number if 'Z- Others (any document notified by the central government)' is ticked.
- 3 In case of Simplified Measures Accounts for verifying the identity of the applicant, any one of the following documents can also be submitted and underlined relevant code may be mentioned in point 3 (S).

Document Code	Description
01	Identity card with applicant's photograph issued by Central/ State Government Departments, Statutory/ Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, and Public Financial Institutions.
02	Letter issued by a gazetted officer, with a duly attested photograph of the person.

D Clarification / Guidelines on filling 'Proof of Address [PoA] - Current / Permanent / Overseas Address details' section

- 1 PoA to be submitted only if the submitted PoI does not have an address or address as per PoI is invalid or not in force.
- 2 State / U.T Code and Pin / Post Code will not be mandatory for Overseas addresses.
- 3 In case of Simplified Measures Accounts for verifying the address of the applicant, any one of the following documents can also be submitted and underlined relevant code may be mentioned in point 4.1.

Document Code	Description
01	Utility bill which is not more than two months old of any service provider (electricity, telephone, post-paid mobile phone, piped gas, water bill).
02	Property or Municipal Tax receipt.
03	Bank account or Post Office savings bank account statement.
04	Pension or family pension payment orders (PPOs) issued to retired employees by Government Departments or Public Sector Undertakings, if they contain the address.
05	Letter of allotment of accommodation from employer issued by State or Central Government departments, statutory or regulatory bodies, public sector undertakings, scheduled commercial banks, financial institutions and listed companies. Similarly, leave and license agreements with such employers allotting official accommodation.
06	Documents issued by Government departments of foreign jurisdictions and letter issued by Foreign Embassy or Mission in India.

E Clarification / Guidelines on filling 'Proof of Address [PoA] - Correspondence / Local Address details' section

- 1 To be filled only in case the PoA is not the local address or address where the customer is currently residing. No separate PoA is required to be submitted.
- 2 In case of multiple correspondence / local addresses, Please fill 'Annexure A1'

F Clarification / Guidelines on filling 'Contact details' section

- 1 Please mention two- digit country code and 10 digit mobile number (e.g. for Indian mobile number mention 91-9999999999).
- 2 Do not add '0' in the beginning of Mobile number.

G Clarification / Guidelines on filling 'Related Person details' section

- 1 Provide KYC number of related person if available.

H Clarification / Guidelines on filling 'Related Person details – Proof of Identity [PoI] of Related Person' section

- 1 Mention identification / reference number if 'Z- Others (any document notified by the central government)' is ticked.